

AGENDA AND MINUTES
BOARD MEETING
of
WINDHAM CHARTER SCHOOL CORP. (WCSC)

Tuesday, July 21, 2015, 12:30-1:30PM
832-842 Main Street, Willimantic, CT 06226

- 1. Call to Order and Roll Call :** Present: George Hernandez, Kim Silcox, Mark Glazier, Pat Calvo and Jorge Cruz. Recognizing a quorum was present Chairman Hernandez called the meeting to order at 12:37

Also present: Brooke Lafreniere, Principal, Chris Murray, OPP Director of Finance and Bob Rath, CEO of OPP

2. Approval of Minutes

- Kim Silcox moved and Pat Calvo seconded a motion to approve the minutes of Tuesday, May 19, 2015. They were approved unanimously.

3. Consent Agenda

- Resignations, new hires and student recruiting update
Brooke Lafreniere reported separation of the following staff: Theresa Gonzalez, Juan Rios and Julia Rivera. She reported hiring of seven staff members: Brandon Lrentz, Social Studies, Carolina Tsarkov, Administrative Assistant, Jordan Edgren, Science, Wendy Vega, Math, Daniel Simonich, English, Amanda Kanehl, YDS and Angela Asres, YDS.
Jorge Cruz reported on recruiting students for the upcoming school year. The YDS team has been canvassing the 14 school districts of the catchment placing lawn signs, pamphleting housing authorities, contacting list provided by Windham Public Schools, stories and info on Telemundo and Univision and presenting at Third Thursdays. His goal is 10 per week and recruit 200 by the end of August.

4. Action Item(s)

- Approval of Audit Engagement with Whittlesey & Hadley, P.C.; Contract with Teach For America; Staff Handbook Revisions (Final Read); Student Handbook Revisions (Final Read); Kim Silcox moved and Mark Glazier seconded a motion to approve these four actions. The Board approved unanimously.
- Kim moved and Mark seconded motion to approve working draft of the School Security and Safety Plan. The Board approved unanimously and requested that the final version be presented at the November 2015 Board meeting.
- Kim moved and Mark seconded a motion to approve the revised Admissions policy which now includes a backfill policy. The Board approved unanimously.

5. Discussion items and updates

- Reviewed the summary produced by Samantha Watson, OPP Policy Analyst of the recent Charter School Legislation. One key component is that Board members need to undergo background checks and fingerprinting. Bob Rath to detail a process to get this done and

communicate same to the Board.

- Bob advised the Board of Administrator Evaluation Changes 2015-2016 that requires the principal to be evaluated by an individual with an 093 credential. Bob also advised the Board that Christopher Leone was transitioning from OPP. It is therefore necessary to hire a consultant with an 093 to perform this function.
- Brooke advised the Board of State requirements for Mastery-based learning and that Path Academy is in compliance with these requirements.
- Bob asked Board members to continue to identify prospective Board candidates. Both Kim Silcox and George Hernandez have prospects and will send the contact info to Bob. Bob will follow-up with agreed upon process acquainting candidates with the work of the Board and the school, arranging a tour and communicating to the Board whether the candidate is interested in joining. Brooke and Jorge will work to identify a parent and student rep to the Board to replace the current members who are not participating regularly.
- Kim moved and Pat seconded a motion to appoint Mark Glazier as Treasurer. The Board approved the motion unanimously.
- Bob reported that he and George presented to the Windham United Way. The request was for \$50,000 for the new school year. Bob reported that \$35,000 has been approved and that responses to additional questions are being provided prior the final \$15,000 being approved. Bob also reported that a grant was submitted to OPM requesting funds so that WCSC could buy the school from OPP.
- Chris Murray reported provided May financial information showing that there was a slight loss. Chris advised that she's confident the school will be at breakeven for the first year.
- Brooke reported in the year-end data review that a total of 397.7 credits were earned in the year with 236.6 on line and 160.5 off line. As everyone knows there were 6 graduates in the first year of operation.

6. Executive Session (Chris Murray and Jorge Cruz were excused)

- Brooke presented the teacher goals for the year.
- Brooke presented the results of her first year goals. Brooke presented her goals for the year.

Adjourned 2:06pm