

**MINUTES**  
**BOARD MEETING**  
**of**  
**WINDHAM CHARTER SCHOOL CORP. (WCSC)**

Tuesday, May 17, 2016, 1:30-2:30PM  
832-842 Main Street, Willimantic, CT 06226

**CALL IN NUMBER: 866-906-9888**  
**USER ID: 1927918 followed by the # sign**

**1. Call to Order and Roll Call**

*At 1:33; Members present: GH, KB, PC, JCr, MG, KS, MP, JCl; Non-members present: BL, BR*

**2. Approval of Minutes**

- Regular Meeting - Tuesday, April 19, 2016  
*KS motioned, PC second- approved unanimously*

**3. Action Item(s)**

- Approve Audit Firm for 2016-2017 School Year  
Robin Goven, Shane Navratil & Co  
*KS motioned, MG second- approved unanimously*

**4. Discussion Items**

- Financials *BR-ending with positive budget rather than deficit*
- Enrollment Report *BL- detailed all efforts made (3<sup>rd</sup> Thursday, Expo, Parent University) and update on new enrollments (3 current applications being processed)*
- School Updates *BL- detailed volunteer opportunities students have participated in, mentioned prom happening this weekend (5/21), reviewed criteria for end of year Brownstown trip, two staff became Serv Safe certified, posting for driver position, finished NWEA testing, SAT make ups went well, climate survey results delayed because of technology glitch-working to fix*
- Board training- *Board indicated wanting retreat- scheduled for next Board meeting date (6/21)- items to be discussed include US DOE report, meeting with Superintendent, fundraising for scholarship*
- Graduation *BL- to be held on 6/16 at ECSU, invited all Board members to attend*
- Public Relations *PC detailed interaction at LIST meeting, asked Board to create action plan to address lies being purposefully spread about Path- Board asked to discuss at retreat next month*

**5. Executive Session**

- Personnel Update  
*Entered at 2:50, exited at 3:06*

**6. Adjourn (Expected by 2:30)**

*MG motioned to adjourn at 3:06, JCl seconded; approved unanimously*