

MINUTES
BOARD MEETING
of
WINDHAM CHARTER SCHOOL CORP. (WCSC)

Tuesday, March 21, 2017, 1:30-3PM
832-842 Main St, Willimantic, CT 06226

CALL IN NUMBER: 866-906-9888
USER ID: 1927918 followed by the # sign

- 1. Call to Order and Roll Call** -called at 1:35PM; Board members in attendance: GH, MP, PC, JCL, JCr, FT, KW; non-Board members: BR, BL, CV, JC
- 2. Approval of Minutes**
 - Tuesday, December 20, 2016- MP motioned, KW seconded; approved unanimously
- 3. Action Item(s)**
 - Update on OPP CEO Hiring Process, Jordan Coe- JC updated Board about search, will get job profile emailed to Board
 - Update on school evaluation, Cam Vautour- CV reviewed process, where he is in data collection, projected timeline for completion
 - Approve WFT Contract- PC motioned, FT seconded; BL reviewed changes to contract (professional work days, salary schedule); approved unanimously
 - Approve 2017-2018 School Calendar- KW motioned, PC seconded; approved unanimously
 - Approve 2017-2018 National School Breakfast/Lunch Agreement- MP motioned, KW seconded; BR explained process, disseminated form; approved unanimously
- 4. Discussion Items**
 - Financial Review, Budget Timeline- BR reviewed with Board, showed new forms, no Board questions
 - Graduation- BL reviewed date June 13th; KW to check on location; BL to inform Board of time when location is verified
 - School Updates- BL updated- Calvin Terrell to speak to student body May 11th-12th, open admin assist position, potential graduate list, parent/teacher conferences March 22nd-24th, April break 10th-13th, Tax Prep day April 11th, Career Fair on April 27th
 - Board Book Updates- BR showed table of contents, discussed thumb drives to be created and disseminated in April; BL to invite Cassandra to May Board mtg to review OPP annual report, Board to discuss what to include in WCSC annual report
 - OPP/Path MOU Matrix evaluation- BR reviewed process; reviewed action items; BR to send sign-off to disseminate to Board
- 5. Executive Session**
- 6. Adjourn (Expected by 3)**- JCL motioned, JCr seconded; adjourned at 2:36